



Waller Creek Local Government Corporation
October 14, 2014
3:30p.m.
City Hall
City Manager's Office Conference Room 3103
301 W. 2nd Street
Austin, Texas 78701

MINUTES

OFFICERS IN ATTENDANCE:

Sue Edwards – President
Tom Meredith – Vice President
Melba Whatley – Secretary
Elaine Hart - Treasurer
Melanie Barnes - Member

STAFF & OTHERS IN ATTENDANCE:

John Rigdon – Waller Creek Conservancy
Gretchen Flatau – Waller Creek Conservancy
Susan Benz – Benz Resource Group
Joe Pantalion – Watershed Protection Department
Terry Jungman – Austin Parks & Recreation Department
Cindy Crosby – COA/Law Department
Kimberly Spring – Financial Services Department
JK Walker – COA/Law Department
Leela Fireside – COA/Law Department

A. CALL TO ORDER

President Sue Edwards called the meeting to order at 3:35 p.m.

B. PUBLIC COMMENTS

None

C. APPROVAL OF MINUTES

Approval of minutes from August 14, 2014 meeting.

Tom Meredith made a motion to approve the minutes of the Waller Creek Local Government Corporation meeting of August 14, 2014 and Melba Whatley seconds on a vote of 5-0.

D. ACTION ITEMS

- a. Introduce Jacqueline Ramos, Watershed Protection Department as the appointed Waller Creek Local Government Corporation liaison

Sue Edwards formerly introduced Jacqueline Ramos and she give a brief self-introduction of herself.

- b. Open Meetings Act

City Attorney J K Walker gave a PowerPoint presentation of the key rules and highlights of the Texas Open Meetings Act.

Melba Whatley opened the discussion regarding gathering options for the board and knowledge of the Discovery Green Conservancy Local Government Corporation.

Tom Meredith made a motion to move to have a special called meeting to change and expand the number of board members to the Waller Creek Local Government Corporation and to amend the bylaws as needed. Melba Whatley seconds the motion on a 5-0 vote.

- c. Request for Reallocation of funds authorized in Waterloo Park and “Poppy” Conceptual Design

Gretchen Flatau, Executive Director, Waller Creek Conservancy (WCC) provided an update and document for review and approval. Terry Jungman with Austin Parks & Recreation Department (PARD) stated PARD concurs with the WCC request. *(Note: Should this be noted in the minutes, if so, the signed document will be attached w/minutes)*

Tom Meredith made a motion to approve Request for Reallocation of funds authorized in Waterloo Park and “Poppy” Conceptual Design. Melba Whatley seconds the motion on a 5-0 vote.

- d. Reports on the two current phase plans—Creek Corridor Framework & Tunnel Side Inlets

Susan Benz, WCC, provided a monthly update briefing on finishing field work, analysis and scope of work. Joe Pantalion, Watershed Protection Department, made comment on 8th Street side inlet – working on grading plans with MVVA.

5. FUTURE AGENDA ITEMS

Susan Benz, WCC, made the request to add to the December 2014 meeting agenda the Creek Mouth Phase Plan—Start design and engineering phase for scope of work and reports.

6. ADJOURNMENT

4:35 p.m.

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Waller Creek Conservancy
PO Box 12363
Austin, Texas 78711
512-541-3520
www.wallercreek.org

October 8, 2014

Mr. Tom Meredith
Vice President
Waller Creek Local Government Corporation

RE: Reallocation of funds authorized in Waterloo Park and "Poppy" Conceptual Design

In July 2013 the LGC approved the scope of work and funding for what became known as the "Pre JDA Work - Waterloo Park and Poppy Conceptual Design". This scope of work is for the MVVA Team to develop a conceptual design for Waterloo Park as well as to continue their collaboration with the Tunnel JV team.

The total fees and reimbursable expenses included and authorized totaled \$349,542. Within this allocation there are two line items totaling \$55,896 that have not been used. They include \$13,000 in professional service fees for two sub consultants (Big Red Dog and dwg) as well as the remaining balance of the "Fee/Expense Contingency" of \$42,896.

In recent weeks the JV Tunnel Team has raised new questions for MVVA's consideration as a result of the on-going revisions to the inlet building. These specifically relate to continued changes and potential reengineering to the "MSE wall" that will require more time for the MVVA Team to address.

With this document the Waller Creek Conservancy (the proposing party) hereby requests permission to utilize the remaining \$55,896 that was previously authorized for continuation of design efforts related to Waterloo Park. If authorized, the \$55,896 will be used to pay MVVA fees. Once the appropriation for the 'Pre-JDA Work' has been expanded to include the revised scope of work described above and the balance of the contract is spent down, the phase plan will be formally closed and any subsequent MVVA expense will be billed to the 'Tunnel Side Inlet and Waterloo Park Interim Design Phase Plan.'

Sincerely,

Gretchen Flatau
Executive Director
Waller Creek Conservancy

The Phase Plan described in this document has been reviewed and approved specific to the scope described herein.

Mr. Tom Meredith
Vice President, LGC Representative
Waller Creek Local Government Corporation

10/14/14
Date

Ms. Sue Edwards
Assistant City Manager
City of Austin

10/14/14
Date

Ms. Sara Hensley
Responding Party
PARC

10/15/14
Date